

**EDGORTH & DISTRICT HORTICULTURAL SOCIETY
ANNUAL SHOW**

Procedure for dealing with Photography Entries

(August 2013)_____

1. Photographs are to be displayed on wall hanging frames, which comprise 1 long and 2 smaller ones. These will have been hung from the picture rail opposite the windows.
2. The 2 Novice and 3 Open Classes should be displayed on the long frame and the 3 Junior Classes on the 2 smaller ones, which have been set lower. An initial assessment will have to be made on space requirements for each. The appropriate class number should be attached to each division on the frame. Space will need to be left in each class for the prize cards to be displayed.
3. When an exhibitor arrives to display, their Entry number card needs to be attached to the rear of the photograph mount with Invisible tape, or mark the number on the back of the mount with a felt tip pen and retain their Entry card. (This is to avoid it being re-used on another, unpaid for, entry)
4. Stick a Velcro dot onto the back of the mount and place the photograph on the wall hanging.
5. At the Judging stage, a slip of paper stating 1st, 2nd or 3rd should be hung over each of the winning entries. The photographs will then need to be re-arranged so that the winning photographs are positioned all together, within each class, on the wall hanging. The temporary prize cards to be attached with paper clips to the winning photographs and replaced with the named prize card when available.
[Procedure for assisting Judging and Producing Prize Cards](#)
6. The Judge may also complete a 'Comments' or 'Commendation' card which needs to be attached to the photograph.

D. Spencer

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