

## **EDGORTH & DISTRICT HORTICULTURAL SOCIETY: ANNUAL SHOW**

### **Guidelines for Patio Plants, Junior Gardening, Lift and Parking Control** (Revised August 2013)

**Stewards to be briefed at Help Desk on Saturday morning at 9.00am. (if necessary)**

#### **Pot of Patio plants**

These are part of the 'Flowers and Plants' category but cannot fit into the main hall and will be displayed upstairs next to the lift.

Stewards will supervise these entries on Saturday morning.

A note to this effect will be placed in the exhibit area.

Plant Stall Stewards will provide assistance to anyone requiring help in carrying exhibits upstairs.

They will be judged as part of the main House or Container Plants category.

The Handicrafts Stewards will keep an eye on the exhibits in the afternoon.

#### **Junior gardening**

This is part of the Junior section and will be judged as part of the Vegetables category.

It will be supervised in conjunction with the patio plants.

#### **Lift operation.**

The Barlow's procedure is to leave the keys in the lift switch outside the lift and let people operate it themselves. There is real concern about overloading the lift as it failed last year trapping disabled people upstairs who had to be carried down the stairs. **All stewards must be aware and enforce the rules that a maximum of 2 people, or 1 plus 1 in a wheelchair, are allowed in the lift. The lift should be for disabled use only.**

Notices to this effect will be displayed on the lift doors.

#### **Parking control**

Traffic cones must be placed along The Barlow frontage, including the Bowling Green and 25 metres beyond the car park entrance, from 9.00 a.m. to 5.00 p.m. During the morning people can still park outside the Institute to unload their entries. Signs are erected at the entrance to ask people to move their cars immediately after unloading but this needs to be monitored by the Stewards on the Plant Stall who, being outside, are in the best position to do so.

D Spencer  
8/8/13